

CONSERVE & \$AVE™

2024 HOUSE CALL AUDIT REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Customer Name (as it appears on your utility bill) _____ Account Number _____

Installation Address _____ City _____ State _____ Zip Code _____

Mailing Address (if different from installation address) _____ City _____ State _____ Zip Code _____

Contact Phone Number (with area code) _____ Home _____ Cell _____ Other: _____ E-mail Address _____

Step 2:

Please apply rebate to my account. Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

Step 3:

When was your CONSERVE & SAVE™ HOUSE CALL AUDIT performed? _____

Step 4:

How did you hear about CONSERVE & SAVE™? (pick one)

Billboard Chamber of Commerce Contractor Newspaper Radio
 Retailer/Vendor Social Media TV Utility Newsletter Utility Representative Utility Web Site Other _____

Step 5:

I am a:	My building type is:	I am a:	My home/business is heated by:	My water heating is:
Residential Customer	Single Family	Owner/Occupant	Electric	Electric
Commercial Customer	Multi-Family buildings with 2 or more units	Owner/Non-Occupant	Gas	Gas
		Renter	Don't Know	Don't Know

SIGNATURE: By typing my first and last names in the CUSTOMER SIGNATURE box below, I am signing this document and certify:

- I have completely filled out Sections A and C
- I have read, understand, and agree to the terms and conditions – Section B, #1
- I have attached all support materials – Section B, #3-5
- All equipment has been installed at the address listed in Section A

CUSTOMER SIGNATURE _____ Date _____

Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.

TEAMING UP TO SAVE YOU MONEY




CONSERVE & \$AVE™

OFFICE USE ONLY Gas Electric Water **Total Rebate Amount:**

Date Received _____ Date Processed _____

Appliance/Equipment _____

ID _____ Verified By _____ FILE NAME: _____

\$

SECTION B. REBATE APPLICATION CHECKLIST

Use this checklist to complete the steps to receive your rebates:

1. Read the following terms and conditions to determine if you are eligible for a rebate:
 - Only one service address per application.
 - Only customers who have had a CONSERVE & SAVE™ HOUSE CALL AUDIT may qualify for these rebates.
 - The Utility reserves the right to apply rebates to past due accounts. Rebates \$75 and under will be applied to your account. Rebates will not exceed the purchase price.
 - Energy-efficient equipment must be connected to a natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
 - Purchase and install **NEW** products. Reconditioned, refurbished, or second-hand equipment is not eligible for a rebate.
 - Equipment installations must meet our Minimum Efficiency Requirements to qualify for a rebate.
 - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from the current year's purchases must be received by March 31 of the following year.
 - Rebates can only be offered on equipment that is installed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for items installed between the discontinued date and the end of that year.
2. Complete the application, making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
3. Include a final, detailed copy of the original sales receipt, invoice, or picking slip showing the customer name, date of sale, manufacturer name, model number, size, and date of installation.
4. Sign the application.
5. Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.
6. Submit completed forms and required documentation to your utility provider:

Austin Utilities

Apply by Mail: Attn: Rebate Processing
1908 14th St NE
Austin, MN 55912-4904
507-433-8886

Apply Online: www.austinutilities.com

Apply by Email: rebates@austinutilities.com

Owatonna Public Utilities

Apply by Mail: Attn: Rebate Processing
PO Box 800
Owatonna, MN 55060-0800
507-451-2480

Apply Online: www.owatonnautilities.com

Apply by Email: rebates@owatonnautilities.com

SECTION C. CONTRACTOR/RETAILER INFORMATION (please print)

Contractor's/Retailer's Name _____ Contact Person _____ Phone Number (with area code) _____

Installer's Name (**write SELF if customer installed**) _____

Type of Appliance/Equipment Installed _____

Contractor's/Retailer's Name _____ Contact Person _____ Phone Number (with area code) _____

Installer's Name (**write SELF if customer installed**) _____

Type of Appliance/Equipment Installed _____

ONLY CUSTOMERS WHO HAVE HAD A HOUSE CALL AUDIT PERFORMED MAY QUALIFY FOR THESE REBATES!

CEE PARTICIPATING CONTRACTOR VERIFICATION (Complete for any CEE Participating Contractor installed work.)

CEE Participating Contractors performing the work must have attended all Center for Energy and Environment (CEE)-required trainings and be a certified insulation installer by the Building Performance Institute, conduct work in accordance with the CEE standards, and agree to the provisions of the CEE Contractor Participation Agreement, including correcting any deficiencies found by CEE and completing a CEE-provided post-installation report.

Summary of work performed (check all that apply):

Attic Air Sealing Attic Insulation Wall Cavity Insulation R5 Rigid Foam (added to outside of insulated walls)

The following section must be completed if attic air sealing, or wall cavity insulation work was performed:

Pre-installation blower door test: _____ CFM at _____ Pa Post-installation blower door test: _____ CFM at _____ Pa

% blower door CFM reduction: _____% If less than 25% reduction, please explain: _____

Does house have an atmospherically-vented water heater, furnace, or boiler? Yes No

If Yes, initial below to confirm that the following tests were completed and the property owner was advised of any safety issues:

_____ Spillage evaluation for all atmospherically-vented gas appliances

_____ Worst-case negative pressure measurement for each combustion appliance zone

Signature Box of CEE Participating Contractor: _____ **Date:** _____

By signing or typing my first and last names in the Signature Box above, I certify that all of the values above are true and accurate and that all work was performed in accordance with the CONSERVE & SAVE™ HOUSE CALL Program Air Sealing and Insulation Contractor Requirements and Standards.

Contractor Name: _____ Contractor License #: _____

ATTIC AIR SEALING AND/OR RIM JOIST SEALING/INSULATION (Retrofit only)

MINIMUM EFFICIENCY REQUIREMENTS: All bypasses indicated by House Call audit must be addressed. Post-Installation Blower Door Verification required.

REBATE: CEE Participating Contractor Installed: Air Sealing: \$200; Rim Joist Sealing/Insulation: \$150

Sealing Type: Air Sealing Rim Joist Sealing/Insulation

Check here to signify that all bypasses identified in audit were sealed. If not, explain:

Describe any additional air sealing performed not identified by audit:

OFFICE USE ONLY
Rebate Total: \$ _____
Savings: _____ ccf

of Stories: _____ Date of Installation: _____

ATTIC INSULATION – CONDITIONED LIVING SPACE (Retrofit only.) (Insulation in garage does not qualify for a rebate.)

MINIMUM EFFICIENCY REQUIREMENTS: Must add a minimum of R19 with an ending R value of 49 or greater. All attic bypasses must be sealed prior to adding insulation.

REBATE: CEE Participating Contractor Installed: \$350 (Rebate is capped at 50% of cost.)

Installation Type: Self-Installed CEE Participating Contractor Installed (see top of this page)

Were all attic bypasses sealed? Yes No. (If No, does not qualify for a rebate.)

Description of Insulation Improvements:

Manufacturer & Type of Insulation Added: _____ Inches of Insulation Added: _____

Square feet covered: _____ Date of Installation: _____

Initial R-Value: _____ R-Value Added: _____ Total Ending R-Value (Initial + Added): _____

OFFICE USE ONLY
Rebate Total: \$ _____
Savings: _____ ccf

WALL INSULATION (Retrofit only)**MINIMUM EFFICIENCY REQUIREMENTS:** Minimum 450 sq. ft. of insulation for rebate. All requirements must be verified through House Call audit.**INJECTION (CEE PARTICIPATING CONTRACTOR INSTALLED):** Empty cavities only. Post-Installation Blower Door Verification required.**EXTERIOR RIGID FOAM:** R5 or greater over already insulated wall. Wall cavities must be filled.REBATE: **Injection (CEE Participating Contractor Installed):** \$300; **Exterior Rigid Foam Insulation:** \$200**Insulation Type:** Injection (CEE Participating Contractor Installed – see top of page 3) Exterior Rigid Foam

Description of Insulation Improvements:

Manufacturer & Type of Insulation Added: Inches of Insulation Added:

Square feet covered: Date of Installation:

Initial R-Value: R-Value Added: Total Ending R-Value (Initial + Added):

OFFICE USE ONLY

Rebate Total: \$ _____

Savings: _____ ccf

ORPHANED WATER HEATERS**REQUIREMENT: MUST BE IDENTIFIED DURING HOUSE CALL AUDIT.**

(UEF = Uniform Energy Factor this can be found on the AHRI certificate)

(www.ahridirectory.org)

STORAGE (TANK) WATER HEATERS – MINIMUM EFFICIENCY REQUIREMENTS: 0.64 UEF

(AHRI = Air-Conditioning, Heating, and Refrigeration Institute)

STORAGE WATER HEATER REBATES: 0.81 UEF = \$350

INSTANTANEOUS (TANKLESS) WATER HEATERS – MINIMUM EFFICIENCY REQUIREMENTS: 0.82 UEF

INSTANTANEOUS WATER HEATER REBATES: 0.95 UEF = \$350

Equipment Type: Storage (Tank) Water Heater Instantaneous (Tankless) Water Heater

Manufacturer's Name: Model Name: Model #:

Rated Storage Gallons: Rated Efficiency (UEF): Number of Units Installed:

AHRI Certified Reference #: Date of Installation:

Required – please include copy of AHRI Certificate.

OFFICE USE ONLY

Rebate Total: \$ _____

**Thank you for purchasing new, efficient appliances and equipment
and for applying for a CONSERVE & SAVE™ rebate!**

When purchasing new items, continue to look for the Energy Star®, Energy Star® Most Efficient, and WaterSense® labels.

By doing so, you will save energy, water, and money while ensuring product performance.

Austin Utilities and Owatonna Public Utilities may also offer a CONSERVE & SAVE™ rebate on your purchase!

For a complete list of available rebates, amounts, and to download rebate applications with minimum efficiency requirements and complete terms and conditions, visit your utility's website:

www.austinutilities.com • www.owatonnautilities.com