

The Owatonna Public Utilities Commission met in rescheduled session in the Commission Room. The meeting was rescheduled due to the General Manager Shurts attending the APPA Legislative Rally in Washington, D.C. Present were Commissioners Truelson, Noyce and Emanuelson. Commissioner Schreiner arrived late and Commissioner Mayhew was absent. Also present were General Manager Shurts, Director of Finance & Administration Bruno, Director of Engineering & Field Services Morgan, Director of Marketing & Energy Management Green, Manager of HR & Customer Service Madson and Executive/HR Assistant Tammy Schmoll.

Commissioner Emanuelson led the Pledge of Allegiance.

Minutes

The Minutes from the regular meeting of January 24, 2006 were presented to the Commission. Commissioner Emanuelson moved to approve the Minutes as presented. Commissioner Noyce seconded the motion. All Commissioners voting Aye, the motion passed.

Committee Reports

Personnel Committee – The Personnel Committee did not meet.

Finance Committee – Commissioner Noyce reported the Finance Committee met, reviewed and approved financial statements, income statements, vouchers, and cash flow. She also reported two work orders were approved; one for a truck for the gas department and one replacing the current phone system. She further reported there were four work order additions submitted. Three were for more work being done in one area and less in another. The fourth was for the purchase of two additional transformers for a customer's expansion and replacement.

Contributed Services

The Contributed Services report as of January 31, 2006 was presented to the Commission for their approval. The Commission signed the report.

General Manager/Staff Report

General Manager Shurts distributed an Employee Recognition Resolution for the Commission's review and consideration. Mr. Shurts explained the resolution and asked the Commission to act upon it at the March Commission meeting.

Director of Engineering & Field Services Morgan discussed electrical line construction, recent water main breaks and pole replacements due to accidents with the Commission.

Director of Finance & Administration Bruno reported the Auditors are conducting their annual audit and the final report will be given at the April Commission meeting.

Manager of HR & Customer Service Madson reported OPU is currently advertising for the position of Accounting Supervisor. Applications are due by March 1st.

Director of Marketing & Energy Management Green distributed and discussed the Owatonna Partners for Progress Economic Development folder.

Direct of Marketing & Energy Management Green reported to the Commission that OPU has entered the second phase of our natural gas hedging program. He reported small amounts of natural gas have been locked in for as far out as 2009.

Commission Roundtable

Commissioner Emanuelson – Thanks to staff for their hard work at repairing water mains and poles.

Commissioner Schreiner – Nothing.

Commissioner Noyce – Nothing.

Commissioner Truelson – Nothing.

Adjournment

There being no further business to come before the Commission, Commissioner Noyce moved to adjourn the meeting. Commissioner Schreiner seconded the motion. All Commissioners voting Aye, the meeting adjourned at 4:51 p.m.

Respectfully submitted,

Tammy Schmoll
Executive/HR Assistant