

The Owatonna Public Utilities Commission met in rescheduled session in the Commission Room. The meeting was rescheduled due to General Manager Shurts attending the APPA meeting. Present were Commissioners Emanuelson, Truelson, and Stansberry. Commissioner Schreiner arrived late and Commissioner Mayhew was absent. Also present were General Manager Shurts; Acting City Administrator Benoit; Director, Finance & Administration Services Bruno; Director, Marketing & Energy Management Green; Supervisor, Engineering & Waterworks Johnson; Supervisor, Gas & Water Services Bendorf; Supervisor, Energy Management & SCADA Warehime and Executive/HR Assistant Schmoll. Several guests present included Glen Anderson, O. Dalle, Tom Brick, Bernie Prihoda and Jay Johnson.

Commissioner Stansberry led the Pledge of Allegiance.

Minutes

The Minutes from the regular meeting of May 22, 2007 were presented to the Commission. Commissioner Truelson moved to approve the Minutes as submitted. Commissioner Stansberry seconded the motion. All Commissioners voting Aye, the motion passed.

Committee Reports

Personnel Committee – The Personnel Committee did not meet.

Finance Committee - Commissioner Truelson reported the Finance Committee met, reviewed, and approved the Financial Statements, the Investment Report, and Vouchers. The Committee also reviewed the cash flow statements.

City Administrator's Report

Acting City Administrator Benoit reported the City is continuing to work with OPU on current and proposed energy conservation projects.

Minnesota Municipal Gas Agency Resolution

General Manager Shurts explained this resolution is to allow the Owatonna Public Utilities to join the Minnesota Municipal Gas Agency (MMGA). The Agency is being formed by municipal gas agencies throughout the State of Minnesota to increase buying power of natural gas. Director, Marketing & Energy Management Green explained the discount associated with joining the Agency, as well as OPU's hedging program. After discussion and comments from the audience, Commissioner Truelson moved approval of the Resolution to join the Minnesota Municipal Gas Agency. Commissioner Schreiner seconded the motion. All Commissioners voting Aye, the motion passed.

Cancel Electric Rate Policy 501.83 – Commercial Service Demand Metered

General Manager Shurts explained the policy is being canceled due to too many customers being negatively impacted. After discussion Commissioner Truelson moved to cancel Electric Rate Policy 501.83 – Commercial Service Demand Metered. Commissioner Schreiner seconded the motion. All Commissioners voting Aye, the motion passed.

Contributed Services

The Contributed Services report as of May 31, 2007 was presented to the Commission. The Commission signed the report.

General Manager/Staff Report

General Manager Shurts reported to the Commission the process of looking for a journeyman lineworker is still ongoing.

Supervisor, Gas & Water Services Bendorf reported the removal and relocation of the 18th St. natural gas odorant and regulator station is just about complete. Just a few minor things are left to wrap up.

Supervisor, Energy Management & SCADA Warehime reported to the Commission, OPU issued a peak alert on June 26, 2007 and explained how the peak affects OPU's costs for the coming year. Mr. Warehime distributed copies of the ads OPU is running in the newspaper regarding peak alerts, explained the advertising campaign associated with it and discussed the results of a survey conducted of OPU customers regarding natural gas safety and awareness of peak alerts.

Commission Roundtable

Commissioner Stansberry – Nothing.

Commissioner Schreiner – Nothing.

Commissioner Truelson – Reported he attended the retirement party for Greg Sparks.

Commissioner Emanuelson – Now that the Commission has signed the Resolution for MMGA it will be presented to the City Council on July 17th. Also, the July SMMPA Board meeting is being held in Owatonna and I encourage Commissioners to attend.

Adjournment

There being no further business to come before the Commission, Commissioner Stansberry moved to adjourn the meeting. Commissioner Truelson seconded the motion. All Commissioners voting Aye, the meeting adjourned at 5:01 p.m.

Respectfully submitted,

Tammy Schmoll
Executive/HR Assistant