

The Owatonna Public Utilities Commission met in regular session in the Morehouse Conference Room. Present were Commissioners Kottke, Cosens, Schreiner and Stansberry. Absent was Commissioner Simon. Also present were General Manager Fritsch; Director, Financial & Administrative Services Fondell; Director, Engineering Johnson; Director, Operations & External Relations Warehime; Manager, HR, Safety, Risk & Loss Control Madson; Executive/HR Assistant Schmoll; and Marketing/Energy Conservation Manager Hendricks.

Commissioner Schreiner led the Pledge of Allegiance.

Minutes

The Minutes from the regular meeting of August 25, 2015 were presented to the Commission. Commissioner Schreiner moved to approve the Minutes as presented. Commission Stansberry seconded the motion. All Commissioners voting Aye, the motion passed.

Committee Reports

Finance Committee – Commissioner Schreiner reported the Finance Committee met, reviewed and approved Vouchers in the amount of \$4,925,178.96. He further reported net incomes and reserves are healthy.

Personnel Committee - Commissioner Stansberry reported the Personnel Committee met and discussed compensation and market adjustments for non-union employees. After discussion, Commissioner Stansberry asked for a motion to approve the adjustments as discussed. Commissioner Cosens moved to approve the compensation and market adjustments for the non-union employees. Commissioner Kottke seconded the motion. All Commissioners voting Aye, the motion passed.

City Administrator's Report

City Administrator Busse was not present to give a report.

Contributed Services

The Contributed Services report as of August 31, 2015 was presented to the Commission. The Commission signed the report.

Operations/Scorecard

Staff updated the Commission on changes to the August scorecard.

General Manager/Staff Report

General Manager Fritsch reminded the Commissioners of the upcoming SMMPA Annual Meeting in October, and gave an overview of the Annual SMMPA Board retreat.

Director, Financial & Administrative Services Fondell updated the Commission on the APPA Business & Financial Conference she attended. She reported she gave a presentation on Asset Management which included our Power Plant Repurposing project.

Marketing/Energy Conservation Manager Hendricks reported he has been working with the City on energy efficiency. Vending Misers will be put on different vending machines the City owns. Mr. Hendricks explained that a vending miser shuts off the non-essential functions of the vending machines, such as lights, when not in use to save power.

Director, Engineering Johnson reported there has been an overrun on a project involving the odorizers and he will be bringing that to a future meeting. He noted the removal and disposal of the old equipment is much higher than anticipated.

Executive/HR Assistant Schmoll reported the APPA Reliability Public Power Provider designation application has been sent off to APPA for consideration.

Commission Roundtable

Commissioner Cosens stated he is very happy and honored to be a commissioner and in terms of equity, the company is well run and that starts at the top with transparency and all the work you do. He feels the equity adjustments were well deserved.

Adjournment

There being no further business to come before the Commission, Commissioner Schreiner moved to adjourn the meeting. Commissioner Stansberry seconded the motion. All Commissioners voting Aye, the meeting adjourned at 4:32 p.m.

Respectfully submitted,

Tammy Schmoll
Executive/HR Assistant