Partnering to Meet Minimum Standards and Practices

PURPOSE:

Owatonna Public Utilities (OPU) wants to ensure our customers will receive quality materials and workmanship when utilizing any of the Energy Solutions Partners (ESP) introduced through our *Partnering in Energy Solutions* program.

Each consultant and contractor joining OPU's *Partnering in Energy Solutions* program acknowledges the value of the benefits received through participation in this program.

ESPs agree to:

- Operate with the highest level of professional integrity, provide services and/or products that adhere to the quality standards set forth in this program, and represent the best interests of our mutual customer(s).
- Promote energy conservation measures that meet or exceed the high quality standards of our *Conserve & Save®* program.
- Work with customers to complete *Energy Efficiency Financing* paperwork (if applicable) along with rebate applications and documentation.
- Follow OPU's current Minimum Standards and Practices Guidelines.

In exchange, OPU agrees to**:**

- Work for the benefit of the ESP by providing pre-qualified customers a list of ESP's whose expertise match the needs of the customer.
- Allow our mutual customer to apply for utility financing under our *Energy Efficiency Financing* program (terms and conditions apply).
- Provide marketing support to the ESP by promoting the *Partnering in Energy Solutions* program, e.g. print ads, and recognizing the ESP on OPU's web site.

ITEMS OF UNDERSTANDING:

The *Partnering in Energy Solutions* program is a self-policing program. Each ESP agrees to voluntary compliance with the requirements of the program. Should OPU become aware that an ESP is not following through with these commitments OPU can elect to remove the ESP from the program and terminate the benefits outlined above.

Company Name   Contact Name

Address   City   State   Zip Code

Email Address   Phone Number

Signature   Date

Please return this completed form by email to hendricksj@owatonnautilities.com   11/20/2014